CHECKLIST · RULES & COSTS

Payday Super, three months in: the deadlines employers are measured against

Published 25 September 2026. Read the full story, sources and any updates at
digitaladvisors.com.au/journal/payday-super-three-months-in/

- [ ] **Pay super in the same pay run as wages**, and plan cash flow around it.
- [ ] **Confirm your payroll software is ready** to report qualifying earnings and super liability through Single Touch Payroll.
- [ ] **Replace the ATO clearing house** if you haven't already.
- [ ] **Keep employee fund details up to date**, and have a process to fix fund error messages quickly.
- [ ] **Check July to September contributions** reached funds, and fix any gaps now rather than waiting for 28 October.
- [ ] **If you miss one, fix it and consider a voluntary disclosure** within 30 days of the payday.

NOTES