CHECKLIST · TECHNOLOGY

Microsoft 365 outage is over, and the email backlog is cleared

Published 14 November 2026. Read the full story, sources and any updates at
digitaladvisors.com.au/journal/microsoft-365-outage-recovery-email-backlog/

- [ ] **Chase anything time-critical you emailed on Friday.** Quotes, invoices and booking confirmations may have arrived hours late, so confirm the recipient has them.
- [ ] **Look for Friday's mail among Saturday's.** Delayed messages arrived out of order, so sort or filter by sent date to find anything from Friday.
- [ ] **Check meeting invites and changes made on Friday.** Microsoft listed failures with Teams meeting invites and edits during the outage, so confirm they went through.
- [ ] **Put sensitivity labels back.** If anyone removed a label from a Power BI or Fabric report as a workaround, reapply it.
- [ ] **Check devices still show as compliant in Intune.** Microsoft says enrolment, check-ins and compliance policies may have been intermittently affected during the outage.
- [ ] **Read Microsoft's post-incident report when it's out.** It will set out the root cause and Microsoft's fixes.

NOTES

General information only, not legal, tax or financial advice. Check the full story and its sources before acting.