CHECKLIST · AI AT WORK

Canva now lets you switch off its generative AI tools

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- [ ] **Find the main switch.** In Canva, click your profile picture, then Settings, then Permissions, and turn off "Enable generative AI features". Background Remover and Magic Grab keep working.
- [ ] **Cut back AI-made templates.** Click your profile picture, then Your account, then AI personalization, and turn off "AI-generated content".
- [ ] **Look again later if it's missing.** Canva is rolling both switches out gradually to Free and Pro accounts.
- [ ] **Check your AI settings if you change plans.** The switch doesn't carry over between Free or Pro and Teams, Enterprise or Education, and on team plans an admin controls AI access.
- [ ] **Use admin controls for a team.** Owners and admins on Teams, Business, Enterprise or Education go to Settings, then Permissions, then "Magic and AI" to choose who can access each feature.

NOTES

General information only, not legal, tax or financial advice. Check the full story and its sources before acting.