

CHECKLIST · WEBSITES

.au domain names: renewals, transfers and the direct .au, explained

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- ☐ **Look up your domain on the .au WHOIS.** Search your name at whois.auda.org.au and note which registrar holds it.
 - ☐ **Check the registrant contact email.** Log in to your registrar or reseller account and make sure renewal notices and transfer codes go to an inbox the business controls, not a former employee or old web designer.
 - ☐ **Check the registrant details are right.** Confirm the registrant name and contact details in your registrar account are current, and tell the registrar about any change within 14 days.
 - ☐ **Find your expiry date.** Get it from your registrar account, or from auDA's password recovery tool at pw.auda.org.au, and put a reminder in the calendar 90 days before it.
 - ☐ **Renew for longer.** Ask your provider whether it offers a multi-year term, up to the five-year maximum.
 - ☐ **Ignore renewal letters from providers you don't use.** Renew only through your registrar (shown on WHOIS) or the reseller you bought from.
 - ☐ **Put the domain in any business sale agreement.** Name the domain licence in the contract and request the change of registrant through the registrar within 28 days of signing.
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